

# Ickenham Cricket Club

Ground: Oak Avenue, Ickenham, Middlesex, UB10 8UT

Club rules post Annual General Meeting 2006

1. The name of the Club (hereinafter called "The Club") is "The Ickenham Cricket Club."
2. Objects and Policies
  - (a) The object of the Club is the promotion and encouragement of cricket.
  - (b) The Club is committed to admission and employment policies, procedures and practices that do not discriminate unfairly or unlawfully as articulated in Appendix'A' - ' Equal Opportunities Statement' of these Rules.
  - (c) The Club is committed to the welfare and protection of children and will adopt the E.C.B Welfare of Young People policy.
  - (d) The Income and Property of the Club shall be applied solely towards promoting the Club's objects as set forth in these rules and no portion thereof shall be paid or transferred, directly or indirectly, to the Members of the Club.
3. The Club colours shall be Navy, Royal Blue and Cream.
4. The Headquarters of the Club shall be the Pavilion at the Ickenham Cricket Club Ground, Oak Avenue, Ickenham, Middlesex.

## **MEMBERSHIP**

5. The Club shall consist of:
  - (a) Honorary Life Members.
  - (b) Vice Presidents who shall be elected annually to that office by the Management Committee.
  - (c) Playing Members who shall be not less than 18 years of age.
  - (d) Student Playing Members who shall be not less than 18 years of age and in full-time education or on an approved training scheme.
  - (e) Colt Parent(s) Members whose offspring (being not more than 18 years of age) will qualify to play for colts teams.

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- (f) Associate members of any age, not being playing members. Senior, Student, Colts Members and Associate Members shall have been proposed by one member of the Club, seconded by another and formally accepted by the Management Committee. The name and address of any person proposed for election must, for not less than seven days before the elections, be prominently displayed on the Club Notice Board and persons may not be admitted to the privileges of membership during those seven days before election.
  - (g) Lady Playing Members who shall be not less than 18 years of age.
  - (h) The Club may refuse membership or expel from membership only for good and sufficient cause, such as conduct or character likely to bring the Club or sport into disrepute. Appeal against such a decision may be made to the Club's members and decided by a majority vote.
6. Honorary Life Members, Playing, Student and Colts Parent(s) Members shall have the following rights:
- (a) To use any of the premises and facilities of the club.
  - (b) To membership of any of the Sections of the Club upon payment of the appropriate Sectional subscription (if any).
  - (c) To vote at any of the General Meetings of the Club, Colts Parent(s) Members excepted.
  - (d) To be eligible for selection or other event organised by the Club, or section of the Club of which they are members.
7. Vice Presidents and Associate Members shall have the same rights as Playing Members, except that they shall not normally be eligible for selection to represent the Club in any Cricket Match.
8. Colts Parent(s) Members offspring and Playing Members offspring shall have the right to be eligible for selection to represent the club in colts matches and also be eligible for selection to represent the club in any other cricket match.

## **SUBSCRIPTIONS**

9. The annual subscriptions to the Club shall be determined by the Club at the Annual General Meeting.
- (a) For Playing Members (aged 18 or over)
  - (b) For Student Playing Members (aged 18 or over)
  - (c) Colt Parent(s) Members
  - (d) For Associate Members (age 64 and under)
  - (e) For Associate Members (aged 65 and over)
  - (f) Lady Playing Member' (aged 18 or over)

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All subscriptions are inclusive of any VAT due.

Subscriptions under this Rule 9 c) Colts Parent Members subscriptions may be set a different amounts according to the number of offspring attending coaching sessions at the club.'

10. The subscription shall be due on 1st January annually. If the appropriate subscription has not been paid by 1st May, the subscription will be increased by 50%. Any member failing to pay his subscription within one calendar month from the 1st May shall, at the discretion of the Management Committee, cease to be a member of the Club.

## **MATCH FEE**

11. In addition to the annual subscription as provided for in Rule 9, Playing, Lady Playing and Student Members shall pay a match fee in respect of each Cricket Match arranged by the Club in which they participate. The match fee shall be such a sum as shall from time to time be determined by the Management Committee.

## **MANAGEMENT**

- 12 A President of the Club shall be elected annually at the Annual General Meeting and shall be an ex-officio member of the Management Committee and of all other Committees of the Club.
- 13 The Management of the club shall be vested in a Management Committee divided into an Executive Committee (EC) and sub-committee members. The Executive Committee members shall be;

- The Club Chairman
- The Honorary Secretary
- The Honorary Treasurer
- The Chairman of the Cricket Committee
- The Chairman of the Bar Committee
- The Chairman of the Ground Committee
- The Chairman of the House Committee

who shall meet monthly. The quorum of this committee will be four members present.

The EC will be supported by sub-Committee members consisting of;

- The Chairman of the Social Committee
- The Chairman of the Sponsorship & Fund-raising Committee

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- The Fixture Secretary
- The Associate Members' Representative
- The Chairman of the Colts Committee
- The SNOBS representative
- The Assistant Honorary Secretary
- The Assistant Honorary Treasurer
- The Assistant bar Chairman
- The Child Welfare Officer

The sub-Committee members will meet with the Executive Committee members quarterly.

All Officers and Assistant Officers must be over 18 years of age of whom not less than eight must be Playing Members, or former Playing Members of the Club.

14. The Captains and Vice Captains of all senior cricket eleven's of the Club, Assistant Fixture Secretary, Assistant Honorary Secretary, Assistant Honorary Treasurer and Child Welfare Officer shall also be appointed at the Annual General Meeting and shall be considered Assistant Officers of the Club.
15. All Officers and Assistant Officers of the Club shall retire at the Annual General Meeting but shall be eligible for re-election.
16. Nominations for Officers and Assistant Officers of the Club shall be posted on the AGM Nominations Board at least seven days before the date fixed for the Annual General Meeting.  
  
Nominations shall be signed by the proposer and seconder both of whom shall be members of the club, and who shall be not less than 18 years of age and countersigned by the Nominees so as to indicate that the Nominee is prepared to stand for election.
17. Election to any vacant office provided for in Rule 16 for which no previous nominations has been made in accordance with the Rules shall, with approval of two-thirds of members present and qualified to vote as defined in Rule 31, thereupon proceed at the Annual General Meeting.
18. Officers and Assistant Officers not wishing to stand for re-election at the Annual General Meeting shall indicate same on the AGM Nominations board.
19. (a) The Chairman of the Cricket Committee, appointed in accordance with Rule 13, will form a Committee including Fixture Secretary and the Chairman of the Colts Committee which will be responsible for fixtures, selection policy and practice, players discipline, colts, gear and teas.  
  
(b) The Chairman of the House Committee, appointed in accordance with Rule 13, will form a Committee which will be responsible for the pavilion cleaning and maintenance.

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- (c) The Chairman of the Ground Committee, appointed in accordance with Rule 13, will form a Committee which will be responsible for the preparation and maintenance of all cricket grounds and all ground machinery.
- (d) The Chairman of the Social Committee, appointed in accordance with Rule 13, will form a Committee including the Chairman of the Sponsorship and Fund-raising Committee, which will be responsible for Social Activities.
- (e) The Chairman of the Bar Committee, appointed in accordance with Rule 13, will form a Committee elected annually at the Annual General Meeting which will be responsible for the operation and maintenance of the Bar.
- (f) The Chairman of the Colts Committee, appointed in accordance with Rule 13, will form a Committee which will be responsible for the operation of the Colts Section of the Club.
- (g) The Chairman of the Sponsorship and Fund-raising Committee, appointed in accordance with Rule 13, will form a Committee which will be responsible for generating income from Sponsorship and Fund-raising activities.
- (h) The Fixture Secretary shall be responsible for arranging for all senior fixtures and for producing the fixture handbook.
- (i) The Associate Members' Representative shall represent the interests of the Associate Members at the Management Committee.

Each Committee with the exception of the Bar Committee may delegate its powers and responsibilities to sub-committees, who may elect their own Chairman provided that when the Committee Chairman is present at a sub-committee meeting he will assume the role of Chairman.

20. The Management Committee shall have power to:

- (a) Expend any of the monies of the club for the purposes arising out of the object defined in Rule 2.
- (b) Appoint sub-committees as may from time to time be deemed expedient, The Management Committee may delegate all or any of its powers to such sub-committees. Each shall elect its own Chairman.
- (c) Refuse to accept any applicant for membership of the Club, without assigning any reason for such refusal.
- (d) Demand the resignation of, or expel any member whose conduct they consider detrimental to the Club.
- (e) Co-opt any additional member or members of the Club as they may deem necessary or desirable.
- (f) Fill any vacancy occurring in their number during their term of office until the next Annual General Meeting.

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- (g) Reduce the annual subscriptions provided for in Rule 9. Subscriptions, without calling a General Meeting.
  - (h) Decide on the interpretation of these Rules and any matter covered by these Rules.
  - (i) Do all such things as are in the opinion of the Management Committee incidental or conducive to the attainment of the general objects of the Club.
  - (j) Withdraw the privileges of membership from any visiting person, not being a member, without assigning any reason for the withdrawal.
21. The Management Committee may meet together for the dispatch of business, adjourn, and otherwise regulate its meetings as it thinks fit, subject to the following general provisions:
- (a) The quorum necessary for the transaction of business in a Management Committee meeting shall be eight members.
  - (b) A meeting of the Management Committee, of which at least seven days notice will be given, shall also be convened by the Honorary Secretary on a requisition in writing of the President and the Chairman or not less than four members of the Management Committee. The requisition shall state the business to be brought before the meeting.
  - (c) Questions arising at any meeting shall be decided by a majority of votes.
  - (d) Every member of the Management Committee shall have one vote.

## **MINUTES**

22. The Management Committee shall cause proper minutes to be made of the proceedings at all meetings of the Club and of the Management Committee and all other Committees and sub-committees, and all business transacted at those meetings. Any such minutes of any meeting shall be signed by the Chairman of such meeting or by the Chairman of the next succeeding meeting and shall be conclusive evidence, without any further proof, of the facts therein stated.

## **SELECTION COMMITTEE**

23. The selection of senior sides shall be vested in a Selection Committee consisting of the Chairman of the Cricket Committee and all the Captains of all the Eleven's:

The Chairman of the Cricket Committee shall be Chairman of the Selection Committee.

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## **AUDITORS**

24. An Auditor or Auditors shall be appointed at the Annual General Meeting who shall continue in office until the next Annual General Meeting unless he or they be previously removed by a Resolution passed at a General Meeting called specifically for the purpose. In the event of a vacancy occurring in the office of Auditor, the Management Committee shall appoint an Auditor to fill the Vacancy until the next Annual General Meeting. Any member elected to act as Auditor shall be eligible for election to the Management Committee or to hold any office in the Club. The Auditor or Auditors shall have access to the books and vouchers of the club, including those of the bar.

## **GENERAL MEETINGS**

25. A General Meeting of Members of the Club (hereinafter call the "The Annual General Meeting") shall be held as soon as possible after the end of the Playing Season but not later than the end of November each year at such time and place as may be determined by the Management Committee to transact the following business:
- (a) To receive the Honorary Secretary's report of the Management Committee's activities for the past year and activities of the other Committees.
  - (b) To receive the report of the Chairman of the Cricket Committee.
  - (c) To receive the Fixture Secretary's report.
  - (d) To receive the report of the Chairman of the Colts Committee.
  - (e) To receive the Annual Accounts and the reports of the Honorary Treasurer.
  - (f) To elect Officers as provided in Rules 12 and 13.
  - (g) To elect Assistant Officers as provided in Rule 14.
  - (h) To elect the Bar Committee.
  - (i) To elect an Auditor or Auditors as provided in Rule 24.
  - (j) To fix the subscriptions and levies as provided for in Rules 9 and 11.
  - (k) To consider any proposals for amendment of the Rules of which details have been given in the notice convening the meeting.
  - (l) To consider any other business of which due notice shall have been given to the Secretary and a copy posted on the Club notice board at least seven days before the date of the Meeting.
- 26 Other General Meetings of members of the Club shall be held at such times as they shall be convened by the Management Committee.

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27. Except with the consent of a majority of two-thirds of the members present qualified to vote, no business, other than that specified in the notice convening the meeting, shall be dealt with at any General Meeting.
28. A General Meeting of the members of the Club (to be called an "Extraordinary General Meeting") shall be convened by the Honorary Secretary at any time on the instructions of the President and Chairman for the time being, or on receipt of a requisition in writing, signed by majority of the members for the time being of the Management Committee, or not less than 12 playing members of the Club, all of whom shall have paid their subscriptions, and stating fully the objects of the meeting.
29. At least 14 day's notice specifying the place, date and hour of the meeting, and in the case of special business of the general nature of such business shall be given in writing to all members of the Club.
30. No business shall be transacted at any General Meeting unless a quorum is present when the meeting proceeds to business. The quorum shall be 25 members of the Club qualified to vote.
31. A General Meetings each Officer, Life Member, Vice President, Playing Member, Lady Playing Member, Student Playing Member and Associate Member over 18 shall have one vote.

## **ACCOUNTS**

32. The Management Committee shall cause true and proper accounts of the Club's financial transactions to be kept.

## **FINANCIAL YEAR**

33. The financial year of the Club shall end on the 30th day of September each year, to which date the Annual Accounts of the Club shall be prepared.

## **AUDIT**

34. Once at least in every year the Accounts of the Club shall be examined and the correctness of Statement and Balance Sheet ascertained by one or more Auditor or Auditors. At the Annual General Meeting in each year the audited statement of the Income and Expenditure and the Balance Sheet for the 12 months ended on the 30th September immediately preceding shall be laid before the members of the Club.

## **SECTIONS AND SECTIONAL COMMITTEES**

35. The formation of any section shall require the sanction of the Management Committee, which shall not be unreasonably withheld where it is shown to their reasonable satisfaction that such Section would be of advantage to the Club.

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36. Each Section shall elect its own Committee, consisting of at least five members, who shall elect from among their numbers a Chairman and Secretary/Treasurer or Secretary and Treasurer. Each such Section will become part of its most appropriate Committee, the Chairman of which will assume the role of Chairman of the Meeting whenever he attends a Section meeting.
37. Each Section of the Club shall hold an Annual General Meeting to transact, inter alia, the following business:
  - (a) Approve a duly certified statement of revenue and expenditure.
  - (b) Prepare for submission to the Management Committee of the Club their report, recommendations and applications for such financial assistance from the funds of the Club as may reasonably be required.
  - (c) Elect the Committee for the Section for the following year.
38. Before any Rules of any Section become operative they shall be approved by the Management Committee of the Club.

## **CLUB PREMISES**

39. The Club shall be open for the use of the members on days and hours to be determined from time to time by the Management Committee.

The hours permitted for the sale of alcoholic refreshment are:

Weekdays (not being Christmas Day or Good Friday), Monday to Saturday inclusive:	11.00am to	11.00pm
Sunday	12noon to	10.30pm
Christmas Day and Good Friday:	12noon to 7.00pm to	3.00pm 10.30pm

Subject to any variations the Management Committee may decide on within the limits allowed by the Licensing Justices under the Licensing Act 1964, and any re-enactment thereof.

## **REGISTER OF MEMBERS**

40. The Management Committee shall keep a register of Members of the Club, and a copy (detailing member's names only) shall be kept in the pavilion.

## **VISITORS**

41. All visiting teams and their supporters shall be admitted as Honorary Members for the day and be entitled to enjoy all the privileges of membership for the time being.

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42. St. Nicholas Old Boys Rugby Football Club are permitted to use the changing facilities of Ickenham Cricket Club in connection with the playing of rugby football. After each game, St. Nicholas Old Boys Rugby Football Club are permitted to use the bar and other facilities of Ickenham Cricket Club. Those entitled to use these facilities shall be the players of both teams and their officials, guests and spectators, numbering no more than thirty per side. St. Nicholas Old Boys Rugby Football Club may also organise social functions at Ickenham Cricket Club, but only with the prior authorisation of the Management Committee of Ickenham Cricket Club
43. Except as otherwise stated in Rules 41 and 42, no persons other than a member shall make use of the premises or facilities of the Club except upon introduction by a member, when a member introducing such a person shall be responsible for his good behaviour. Such persons shall be entitled to all the privileges of membership for the time being.

## **TRUSTEES**

44. (a) All real and leasehold property of the Club shall (subject as hereinafter mentioned) be vested in not more than four and not less than two Trustees appointed by the Club in General Meeting, and such property shall be dealt with by such Trustees as the Club may from time to time determine by resolution in General Meeting.
- (b) The Trustees shall hold office until death or resignation or until removed from office by a resolution of the Club in General Meeting.
- (c) If, by reason of any such death, resignation or removal, it shall appear necessary to the Management Committee that a new Trustee or Trustees shall be appointed or if the Management Committee shall deem it expedient to appoint an additional Trustee or Trustees, or the Club shall by resolution nominate the person or persons to be appointed the new Trustee or Trustees. For the purpose of giving effect to such nomination, the President, or failing him, the Chairman of the Club for the time being, is hereby nominated as the person to appoint new Trustee or Trustees of the Club within the meaning of Section 36 for the Trustees Act 1925, and he shall by deed duly appoint the provisions of the Trustees Act 1925 shall apply to any such appointment. Any statement of fact in any such deed of appointment shall be in favour of a person dealing bona fide and for value with the Club or the Management Committee be conclusive evidence of the fact so stated.
- (d) An entry in the minute book of the Club duly signed by the Chairman for the time being, and in the case of a Minute purporting to be a Minute of a Resolution authorising any sale or letting (for a period of more than one year) of any freehold or leasehold property of the club certified as correct by the Solicitor or Honorary Solicitor for the time being of the Club shall in favour of any person dealing bona fide with the Trustees for value be conclusive evidence that any such resolution has been duly passed in accordance with the rules of the Club.
- (e) No resolution shall be effective to authorise the sale or letting (for a period of more than one year) of any freehold or leasehold property belonging to the Club unless such resolution is passed at a meeting of which not less than 14 days previous notice has been given specifying the intention to propose such resolution is passed by a majority consisting of not less than two-thirds of the members present at the meeting and entitled to vote.

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- (f) Any land acquired or proposed to be acquired by the Club within the assistance of a grant under the Physical Training and Recreation Act, 1937, as amended by the Education Act, 1946, shall be vested in the Trustees of the Club or the Official Trustee of Charity Lands as the Management Committee may determine, and any such land shall be vested in such manner that the purpose of the trusts on which such lands is held shall be legally charitable and otherwise upon such trusts as the Management Committee may determine.

## ***RULES***

45. A copy of the Club rules shall be kept in the Pavilion.

## ***ALTERATION OF RULES***

46. No alteration or addition to the rules shall be made except by the decision of a two-thirds majority or qualified members present and voting at the Annual General Meeting or special meeting called for that purpose.

## ***PAYMENTS TO MEMBERS***

47. No member of the club shall receive any payment from the club for work or services undertaken at or on behalf of the club unless agreed in advance by the Executive or management committee and the agreement recorded in the committee minutes.

To ensure that there is no question, or possibility of a conflict of interest between the Club and any individual officer, any assistant officer or any member of the club, this rule is additional to, and supports Rule 2(d), above.

All Officers, Assistant Officers and members of the Club, of whatever category, are required to declare self interest in any matter discussed at any Annual General Meeting, Extraordinary General Meeting, Executive Committee meeting, Management Committee meeting or at any Sub Committee Meeting of the club, or section of the club. Having declared self interest the Officer, Assistant Officer or member will then not take part in any vote in which the conflict of interest exists between him/her, and the Club.

## ***DISSOLUTION***

48. Upon dissolution of the Club any remaining assets shall be given or transferred to a registered Community Amateur Sports Club (as defined by the Inland Revenue), a registered charity or the prevailing governing body for Club Cricket.

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## **APPENDIX A**

### **The Ickenham Cricket Club**

#### **Equal Opportunities policy statement**

The Ickenham Cricket Club is committed to admission and employment policies, procedures and practices which do not discriminate unfairly or unlawfully on the grounds of:

- race, colour, ethnic or national origin
- gender, marital status or domestic responsibilities
- disability
- age
- sexual orientation
- religious and political beliefs
- poverty and social exclusion
- gender re-assignment

The Management Committee shall be responsible for:

- determination of this Policy
- monitoring of the effectiveness of the Policy and associated initiatives
- implementation of initiatives in support of the Policy

All Club Members and employees have an obligation to avoid discrimination and promote equal opportunities.

The objectives of the Club's Equal Opportunities Policy are:

- to ensure Club's services are responsive to the community's needs by ensuring that its membership and employees adequately reflect the community
- to ensure that the Club makes best use of all of its facilities and all of its employees and potential employees' skills, talents and abilities in delivering services to the community.
- to ensure that the Club fulfils its legal obligations under various equal opportunities legislation and complies with provisions contained in various Codes of Practice.

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